

Notice to Court Administration of Approved Remote Appearance

Complete this form and email it to superiorcourtadmin@co.skagit.wa.us to notify Court Administration of an approved remote appearance 2 days in advance of each hearing to ensure a Zoom line is set up and staffed, and to obtain log-in information. Please note that remote appearances must be approved by court order, except in limited circumstances: [Zoom Authorized Uses Summary](#).

Please provide the following details of the hearing for which remote appearance has been approved:

1. Date of Hearing _____
2. Time of Hearing _____
3. Case Number _____
4. Name of Approved Zoom Participant

5. Role of Approved Zoom Participant (e.g. Petitioner, defendant, defense counsel, etc.)

6. Date of Order Approving Remote Appearance _____
7. Email address where you would like log-in information sent
